

Application Instructions

These application instructions can be found online at <https://upstreamprevention.org/about/upstream-team>, but applicants should email their application packet and information to financial@upstreamprevention.org, with the subject: Recovery Café Facilitator Application.

Application emails should include:

- A resume or curriculum vita
- A brief introduction/cover letter – this may be an attachment, or directly within the body of the email that is submitting your information for consideration. **This position does have preference for an individual to identify as someone in recovery from something** (not necessarily from substance use). While the applicant **does not** need to currently have the Certified Peer Recovery Coach (CPRC) credential, they must have already completed (or are scheduled to complete) the trainings for the credential.
- Writing Sample – please provide your response to **one** of the following questions. **We are not looking for “right” answers, just your opinion and ability to articulate and support it.** Upstream values hiring and supporting individuals with lived experience, and values individuals for authentically being themselves. This is an opportunity to showcase that, and shouldn't be longer than a single typed page:
 - How do you define recovery?
 - What does the phrase “radical hospitality” mean to you, especially in context of providing loving accountability?
 - How would you describe a Recovery Café to someone new to the model, and/or what it means to you?

Ideal Timeline

- Position posted February 24th, with rolling applications accepted until the right person is found.
- Earliest anticipated start date is March 25th, pending paperwork and logistics
 - Upstream will conduct a background check **once a provisional offer has been extended and accepted.** We realize it is likely applicants will have a criminal history; **that is not a barrier to Upstream hiring you!** We look for a criminal history that does not include violent offenses, sexual offenses, or offenses against minors. We review each on a case-by-case basis. If you have questions about this at any point, please reach out to Kathleen, and she would be happy to talk to you!